

GOVERNMENT OF ASSAM
HOME (A) DEPARTMENT :: DISPUR
GUWAHATI-6
e-mail: assam.home@assam.gov.in

No. HMA17/2013/113

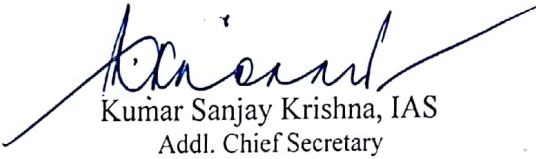
Dated Dispur, the December, 2018

OFFICE MEMORANDUM

Submission of Annual Property Return is mandatory for all Government servant of the state. Personal (A) Department of Govt. of Assam has already issued a memorandum for placing Annual Property Returns of ACS officers in the public domain / Govt. website vide their notification no AAP 288/2011/25 Dated 13th February, 2012. Govt. in Home & Political department after considering all related aspects has decided that henceforth submission of Annual Property Return (both Immovable & Movable) for APS officers will be done through online process w.e.f. 1st January 2019 in respect of property statement for the year ending 2018.

With a view to streamline the process it is impressed upon all concerned that :

1. The link will be available as a highlight in the website of Home & Political Department. Website is <https://homeandpolitical.assam.gov.in>
2. Officers will need an e-mail id, mobile no. for uploading their return. The admin of the site will create a user id and password and the user id and password will be sent to the given e-mail ids.
3. There will be two types of property return
 - Immovable Property Return (IPR)
 - Movable Property Return (MPR)
4. Forms and the guidelines will be uploaded w.e.f 15/12/2018 in the govt. website of Home & Political department i.e <https://homeandpolitical.assam.gov.in>
5. IPR will include details about land (Dag No, Patta No. including all necessary information on land use, prices, type of ownership, present value etc) and for Flats they have to enter their Flat no and Society name in place of Dag no and Patta No.
6. The details of IPR will be open to public domain(i.e. anybody can see it)
7. The details of MPR can be viewed only by the admin and the officers concerned.
8. For any query the officers can contact the Secretary of Home & Political Department during office hours or through e-mail id of the department which is assam.home@assam.gov.in

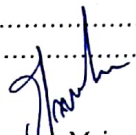

Kumar Sanjay Krishna, IAS
Addl. Chief Secretary
Home & Political Department

Memo No HMA17/2013/113-A

Dated Dispur, the November, 2018

Copy to:

1. The Director General of Police, Assam
2. The ADGP (Admin). He is requested to cause a wide circulation of the OM amongst the APS officers of the State.
3. All range IGP/DIG.....
4. All Superintendents of Police


Dr. Deepak Majumdar
Secretary
Home & Political Department