

GOVERNMENT OF ASSAM
HOME (A) DEPARTMENT
3rd Floor, CM's Block, Janata Bhawan, Dispur, Guwahati-6.
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ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Dispur, the 28-08-2023

eCF No. 89185/134: In supersession of the Notification No. HMA.320/2018/54 dated 18th February, 2019, the Governor of Assam is pleased to re-constitute the Special Juvenile Police Units (SJPUs) as per provision of Section 107 (2) of the Juvenile Justice (Care and Protection of Children) Act, 2015 and Rule 86 (1) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016, in each district and city Police of Assam, as given below:

A:

Sl. No.	District	Sl. No.	District
1.	Bajali	20.	Hojai
2.	Baksa	21.	Jorhat
3.	Barpeta	22.	Kamrup
4.	Biswanath	23.	Karbi Anglong
5.	Bongaigaon	24.	Karimganj
6.	Cachar	25.	Kokrajhar
7.	Charaideo	26.	Majuli
8.	Chirang	27.	Morigaon
9.	City Guwahati	28.	Nagaon
10.	Darrang	29.	Nalbari
11.	Dhemaji	30.	North Lakhimpur
12.	Dhubri	31.	Sivasagar
13.	Dibrugarh	32.	Sonitpur
14.	Dima Hasao	33.	South Salmara
15.	Goalpara	34.	Tamulpur
16.	Golaghat	35.	Tinsukia
17.	GRP	36.	Udalguri
18.	Hailakandi	37.	Sadiya (Police District)
19.	Hamren		

B: Each **Special Juvenile Police Unit** would be headed by a Nodal Officer of the rank of DSP or above, and should have the following members:

1. Child Welfare Police Officers (CWPO) designated under Section 107 (1) of the Juvenile Justice (Care and Protection of Children) Act, 2015; of each Police Station, including that of GRP;
2. Two Social Workers, having experience of working in the field of child rights, of which one should be a woman, preferably from the District Child Protection Unit (DCPU) of the district.

C: **Child Welfare Police Officers (CWPO):** As per Section 107 (1) of the Juvenile Justice (Care and Protection of children) Act, 2015; one or more officers not below the rank of ASI can be

6. Availability of Women Officer/ Staff especially when dealing with girl children.
7. Each child receives a free copy of the FIR and other documents as per Rule 86(8) of the Juvenile Justice Model Rules and Section 134(2) of the Cr.P.C.
8. Each child, or their guardians, receive GD Entry Number, received copy of complaint letter etc. in cases where an FIR need not be registered.
9. In all cases related to victims or children who come in conflict with law, the procedures and provisions of the laws are strictly implemented, including procedural safeguards, timely investigation etc.
10. No child shall be kept within the premises of the Police Station overnight or for long hours.
11. Avoidance of apprehension or custody of children after 8 PM, and for emergency situations arrange for Overnight Protective Stay of children in a Child Care Institution, in consultation with District Child Protection Unit, District Child Welfare Committee and District Juvenile Justice Board.
12. Maintaining of a database of cases and trial outcomes (convictions and acquittals).
13. Implementation of all legal provisions related to child rights and protection within the Police Station/ Police Station premises/ Police Station jurisdiction.

F: **Role of Social Workers:** The roles and responsibilities of the Social Workers from the DCPU shall be to ensure:

1. Attendance in SJPU Meetings.
2. Convergence of the SJPU with other institutions and organizations including DCPU, CWC, JJB, Child Care Institutions, Women Helplines and Shelters and other line departments.
3. Support to the SJPU and facilitate convergence and linkages including with regards to provisions of JJ Fund support to Police, database of services providers, database of interpreters and translators, and other forms of assistance under the JJ Act, POCSO Act, CALPRA and other child-related laws.
4. Accompanying a CCL, along with SJPU, as per Rule 8(2)(iii) of JJ Model Rules.
5. Compliance to duties assigned by the law.
6. Assist SJPU is getting access to legal Proformas/ prescribed forms etc. (e.g. Form 17, JJ Model Rules; Form-B, POCSO Rules)
7. Update the SJPU on legal developments, case laws etc.

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10. P.S. to Principal Secretary to the Govt. of Assam, Home & Political Department for kind appraisal of Principal Secretary.
11. P.A. to Secretary to the Govt. of Assam, Home & Political Department for kind appraisal of Secretary.
12. The Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati-21 for publication of the Notification.
13. Website copy.

By orders etc.,

Signed by Bijita Deka

Date: 29-08-2023 11:08:04

Deputy Secretary to the Govt. of Assam
Home & Political Department

Prescribed Format

District-Level SJPU Notification by SPs

In pursuance of the Notification No. dated, the Special Juvenile Police Unit (SJPU) is constituted in District as per provision of Section 107 (2) of the Juvenile Justice (Care and Protection of Children) Act, 2015, and Rule 86 (1) of the Juvenile Justice (Care and Protection of Children) Rules, in consultation with the District Commissioner,.....

A: SJPU Members

Sl. No.	Name of Officer	Official Designation	Designation in the SJPU	Phone Number

B: Each **Special Juvenile Police Unit** is headed by a Nodal Officer of the rank of DSP or above, and should have the following members:

1. Child Welfare Police Officers (CWPO) designated under Section 107 (1) of the Juvenile Justice (Care and Protection of Children) Act, 2015; of each Police Station, including that of GRP;
2. Two Social Workers, having experience of working in the field of child rights, of which one should be a woman, preferably from the District Child Protection Unit (DCPU) of the district.

C: Child Welfare Police Officers (CWPO): As per Section 107 (1) of the Juvenile Justice (Care and Protection of children) Act, 2015; one or more officers not below the rank of ASI can be designated as CWPO to exclusively deal with children either as victims or as children who come into conflict with law.

D: Role of SJPU: The SJPU has to provide oversight to the child-related cases and ensure the implementation of child-related laws and procedures with the District. Some of the measures that the Nodal Officer of the SJPU has to ensure:

1. Quarterly meetings of the SJPU and documentation of the proceedings.
2. Recurrent re-constitution of SJPU in case of transfers etc.
3. Maintain updated quarterly crime data related to children in the form of short reports as per format.
4. Reporting of all child-related cases to the Sishu Mitra Resource Center by IOs.
5. Submission of checklists provided by the Sishu Mitra Resource Centre once the investigation is complete in all child related cases.

6. Supervision support to Investigating Officers in cases related to children, as and when required.
7. The implementation of laws and procedures related to children within the district including procedural safeguards, timely investigation, child-friendly infrastructure etc.
8. Training and certification of Inspectors, SIs, ASIs and Constable from the Sishu Mitra Resource Centre.
9. Publication and availability of proformas from the Juvenile Justice Model Rules, POCSO Rules and other laws, in all Police Stations.
10. As far as practical, all cases of crimes against children must be investigated by a CWPO in consonance with Rule 54(4) of the Juvenile Justice Model Rules.
11. To display the contact of all SJPU Members, CWC Members, JJB Members, DCPU, Open Shelters, Fit facilities, Childrens Homes, Observation Homes, Special Homes in a conspicuous place within all Police Stations as per Rule 86 (10) of the Juvenile Justice Model Rules.
12. Awareness programmes on child rights including community programmes, school programmes, programmes in Child Care Institutions etc. are organised from time to time.
13. Programmes for the promotion of child rights in the district including on World Children's Day, World Day against Child Labour etc. are organised.
14. Maintenance of database of cases and trial outcomes (Convictions and acquittals).
15. Preparation of annual report on the activities of the SJPU.
16. Implementation of all legal provisions related to child rights and protection within the district.

E: Role of CWPO: As per Section 107 (1) of the Juvenile Justice (Care and Protection of Children) Act, 2015, every Police Station must have one or more Child Welfare Police Officers (CWPO), not below the rank of an ASI, designated as such. The roles and responsibilities of the CWPO is to ensure that:

1. The Police Station has clean, hygienic, and functional child-friendly rooms or corners.
2. All Police Officers speak in a polite and soft manner and maintains the dignity and self-esteem of every child who comes in contact with the Police Station as per Rule 85 (6) of the Juvenile Justice Model Rules.
3. Police Officers dealing with children should not be in uniform.
4. The child does not come into contact with the accused (or any other accused) during the processes involved in a case as per Rule 86 (9) of the Juvenile Justice Model Rules.
5. All cases of crimes against children are investigated by a CWPO in consonance with Rule 54(4) of the Juvenile Justice Model Rules, as far as possible.
6. Availability of Women Officer/ Staff especially when dealing with girl children.
7. Each child receives a free copy of the FIR and other documents as per Rule 86(8) of the Juvenile Justice Model Rules and Section 134(2) of the Cr.P.C.
8. Each child, or their guardians, receives GD Entry Number, received copy of complaint letter etc. in cases where an FIR need not be registered.
9. In all cases related to victims or children who come in conflict with law, the procedures and provisions of the laws are strictly implemented, including procedural safeguards, timely investigation etc.

10. No child shall be kept within the premises of the Police Station overnight or for long hours.
11. Avoidance of apprehension or custody of children after 8 PM, and for emergency situations arrange for Overnight Protective Stay of children in a Child Care Institution, in consultation with District Child Protection Unit, District Child Welfare Committee and District Juvenile Justice Board.
12. Maintaining of a database of cases and trial outcomes (convictions and acquittals).
13. Implementation of all legal provisions related to child rights and protection within the Police Station/ Police Station premises/ Police Station jurisdiction.

F: Role of Social Workers: The roles and responsibilities of the Social Workers from the DCPU shall be to ensure:

1. Attendance in SJPU Meetings.
2. Convergence of the SJPU with other institutions and organizations including DCPU, CWC, JJB, Child Care Institutions, Women Helplines and Shelters and other line departments.
3. Support to the SJPU and facilitate convergence and linkages including with regards to provisions of JJ Fund support to Police, database of services providers, database of interpreters and translators, and other forms of assistance under the JJ Act, POCSO Act, CALPRA and other child-related laws.
4. Accompanying a CCI, along with SJPU, as per Rule 8(2)(iii) of JJ Model Rules.
5. Compliance to duties assigned by the law.
6. Assist SJPU is getting access to legal Proformas/ prescribed forms etc. (e.g. Form 17, JJ Model Rules; Form-B, POCSO Rules)
7. Update the SJPU on legal developments, case laws etc.
8. Provide support to the SJPU in organizing events for promotion of child-rights.

Police Officers and members of SJPU shall take assistance of the Sishu Mitra Resource Centre (SMRC) Helpline Numbers for any assistance necessary for the strengthening of SJPUs in their respective districts.

SMRC Helpline Numbers:

- 0361-2525097 (Addl. SP)
- 0361-2525098 (Case Manager)
- 0361-2525099 (Case Manager)